

**E-team Agenda**  
**January 6, 2009**  
**9:00 AM-12:00 PM**  
**President's Conference Room**

Special Invitees:

Preparation: Review E-team Intentions/agreements; Summary of items from Long Range Planning Discussion 12/5/08  
 Please bring: PEP's for approval, backup for special budget reviews  
 Timekeeper: Lydia

<i>Time</i>	<i>Presenter</i>	<i>Item</i>	<i>Outcome</i>
9:00	Julie	Opening	
9:20	Jackie	Long Range Planning Focus Groups/Report Outs	<ul style="list-style-type: none"> <li>Clarify questions for long range planning/report out meetings for January and February</li> </ul>
9:45	All	Baldrige Planning	<ul style="list-style-type: none"> <li>Determine approach and teams for responding to Baldrige Feedback Report</li> <li>Determine approach for completing 2009 Application</li> </ul>
11:10	All	All College Meeting Agenda	<ul style="list-style-type: none"> <li>Determine items for 1/9 2<sup>nd</sup> Friday All College Meeting (Suggestions to date: NuRide; Employee of the Month;)</li> </ul>
11:20			<ul style="list-style-type: none"> <li>PEP's /Special Pay/Supplemental Pay for approval—Fall New Faculty positions</li> <li>Unbudgeted expenditure approvals -- Braille</li> <li>Complete unfinished items – Business Card standard language – vision, mission, values?</li> <li>Review possible items for next week's agenda including those on list below</li> <li>+ delta</li> </ul>
11:50	Julie	Closing	

Next Regular Meeting      January 13  
 Next CLC Meeting          January 13, 2009

Other pending items:

- Progressive Discipline Jackie is seeking District support for this
- Floral Guidelines for Bereavement—doing research on what Chancellor/Presidents policies/processes are and will develop a plan to be consistent
- E-team personal goals
- Julie review of Baldrige winners for communication strategies
- IT governance team